



Business Centre G.2 Waverley Court 4 East Market Street Edinburgh EH8 8BG Tel: 0131 529 3550 Email: planning@edinburgh.gov.uk

Applications cannot be validated until all the necessary documentation has been submitted and the required fee has been paid.

Thank you for completing this application form:

ONLINE REFERENCE 100743184-002

The online reference is the unique reference for your online form only. The Planning Authority will allocate an Application Number when your form is validated. Please quote this reference if you need to contact the planning Authority about this application.

Site Address Details

Planning Authority: City of Edinburgh Council

Full postal address of the site (including postcode where available):

Address 1: 2F1

Address 2: 53 FREDERICK STREET

Address 3: NEW TOWN

Address 4:

Address 5:

Town/City/Settlement: EDINBURGH

Post Code: EH2 1LH

Please identify/describe the location of the site or sites

[Empty text box for site location description]

Northing 674080

Easting 325132

Applicant or Agent Details

Are you an applicant or an agent? * (An agent is an architect, consultant or someone else acting on behalf of the applicant in connection with this application)

Applicant Agent

Agent Details

Please enter Agent details

Company/Organisation:	<input type="text" value="helen kelly architect"/>		
Ref. Number:	<input type="text"/>	You must enter a Building Name or Number, or both: *	
First Name: *	<input type="text" value="Helen"/>	Building Name:	<input type="text" value="raeburn place"/>
Last Name: *	<input type="text" value="Kelly"/>	Building Number:	<input type="text" value="35"/>
Telephone Number: *	<input type="text" value="07980854552"/>	Address 1 (Street): *	<input type="text" value="raeburn place"/>
Extension Number:	<input type="text"/>	Address 2:	<input type="text"/>
Mobile Number:	<input type="text"/>	Town/City: *	<input type="text" value="edinburgh"/>
Fax Number:	<input type="text"/>	Country: *	<input type="text" value="United Kingdom"/>
		Postcode: *	<input type="text" value="eh4 1hx"/>
Email Address: *	<input type="text" value="hkellyarchitect@btinternet.com"/>		

Is the applicant an individual or an organisation/corporate entity? *

Individual Organisation/Corporate entity

Applicant Details

Please enter Applicant details

Title:	<input type="text"/>	You must enter a Building Name or Number, or both: *	
Other Title:	<input type="text"/>	Building Name:	<input type="text"/>
First Name: *	<input type="text"/>	Building Number:	<input type="text" value="5"/>
Last Name: *	<input type="text"/>	Address 1 (Street): *	<input type="text" value="South Charlotte Street"/>
Company/Organisation	<input type="text" value="Appin Holiday Lets Ltd"/>	Address 2:	<input type="text"/>
Telephone Number: *	<input type="text"/>	Town/City: *	<input type="text" value="Edinburgh"/>
Extension Number:	<input type="text"/>	Country: *	<input type="text" value="UK"/>
Mobile Number:	<input type="text"/>	Postcode: *	<input type="text" value="EH2 4AN"/>
Fax Number:	<input type="text"/>		
Email Address: *	<input type="text"/>		

Proposal/Application Details

Please provide the details of the original application(s) below:

Was the original application part of this proposal? *

Yes No

Application Details

Please select which application(s) the new documentation is related to.

Application: *

100743184-001, application for Certificate of Lawfulness - Existing Use, submitted on 18/02/2026

Document Details

Please provide an explanation as to why the documentation is being attached after the original application was submitted: * (Max 500 characters)

in response to a deficiency letter plus to confirm the following amended proposal description is correct: The upper floors of 53 Frederick Street (2F1, 2F2 & 3F) are in use as a Guest House.

Checklist – Post Submission Additional Documentation

Please complete the following checklist to make sure you have provided all the necessary information in support of your application.

The additional documents have been attached to this submission. *

Yes No

Declare – Post Submission Additional Documentation

I/We the applicant/agent certify that this is a submission of Additional Documentation, and that all the information given in this submission is true to the best of my/the applicants knowledge.

Declaration Name: Ms Helen Kelly

Declaration Date: 23/02/2026