



Business Centre G.2 Waverley Court 4 East Market Street Edinburgh EH8 8BG Tel: 0131 529 3550 Email: planning@edinburgh.gov.uk

Applications cannot be validated until all the necessary documentation has been submitted and the required fee has been paid.

Thank you for completing this application form:

ONLINE REFERENCE 100742132-001

The online reference is the unique reference for your online form only. The Planning Authority will allocate an Application Number when your form is validated. Please quote this reference if you need to contact the planning Authority about this application.

Description of Proposed Advertisement(s)

Please describe the proposal: (You must select at least one) *

- ☒ Fascia sign ☐ Box sign ☐ Canopy ☒ Projecting sign
☐ Hoarding ☐ Flag ☐ Advance sign ☒ Other

If Other, please provide further details: * (Max 500 characters)

Face illuminated letters to be installed onto stone surface at high level. Vertically orientated individual letters, internally illuminated.

How many advertisement signs are you seeking consent for? *

6

Will the advertisement(s) be illuminated or non-illuminated? *

illuminated

Please describe the type and colour of illumination to match the details on your plans. (e.g. by external white floodlights, internal blue lighting etc): * (Max 500 characters)

All signs will have white LEDs (6500k) internally illuminated opal acrylic. 1Nr is face illuminated built-up letters, 1Nr is halo illuminated built-up letters, 1Nr is an illuminated projecting sign, 1Nr is an illuminated ligh-box, placed above the entrance door & 1Nr is an internally illuminated menu box

Please describe the dimensions of the advert, materials used for its construction and the methods to be used for fixing it to the building: * (Max 500 characters)

All letters will be made from stainless steel and opal acrylic with internally situated LEDs Vertical Sign (Face Lit)-Fixing; via rods & Hilti Hit injection mortar to the rear for fixing into the stonework of the building Facia Sign (Halo Lit) & Projecting-Fixing; back trays to be secured to existing top-hat rails / support bracket secured to base plate: both behind facia cladding, via mech fixings Lightbox-secured to cladding Menu box-secured to wall Size: Varies-see drawings for details

Will any of the proposed advertisement(s) project over a footway or public road? *

☒ Yes ☐ No

Is this a renewal of a previous consent: *

☐ Yes ☒ No ☐ Dont Know

Site Address Details

Planning Authority:

City of Edinburgh Council

Full postal address of the site (including postcode where available):

Address 1:

11-13 SOUTH ST ANDREW STREET

Address 2:

NEW TOWN

Address 3:

Address 4:

Address 5:

Town/City/Settlement:

EDINBURGH

Post Code:

EH2 2AU

Please identify/describe the location of the site or sites

Northing

674022

Easting

325714

Applicant or Agent Details

Are you an applicant or an agent? * (An agent is an architect, consultant or someone else acting on behalf of the applicant in connection with this application)

☐ Applicant ☒ Agent

Agent Details

Please enter Agent details

Company/Organisation:	Baillie Signs		
Ref. Number:	57651	You must enter a Building Name or Number, or both: *	
First Name: *	Liam	Building Name:	
Last Name: *	Duncan	Building Number:	184-186
Telephone Number: *	01313152800	Address 1 (Street): *	Queensferry Road
Extension Number:		Address 2:	
Mobile Number:	07533788966	Town/City: *	Edinburgh
Fax Number:		Country: *	United Kingdom
		Postcode: *	EH4 2BW
Email Address: *	liam@baillie.co.uk		
Is the applicant an individual or an organisation/corporate entity? *			
☐ Individual ☒ Organisation/Corporate entity			

Applicant Details

Please enter Applicant details

Title:		You must enter a Building Name or Number, or both: *	
Other Title:		Building Name:	
First Name: *		Building Number:	11-13
Last Name: *		Address 1 (Street): *	S St Andrew Street
Company/Organisation	Tarka Hotels	Address 2:	
Telephone Number: *		Town/City: *	Edinburgh
Extension Number:		Country: *	Scotland
Mobile Number:		Postcode: *	EH2 2AU
Fax Number:			
Email Address: *			

Advertisement(s) Period

Please state the period of time for which consent is sought for the advertisement: *

☐ 5 Years ☒ More or less than 5 years

If more or less than 5 Years, please state number of years: *

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Pre-Application Discussion

Have you discussed your proposal with the planning authority? *

☐ Yes ☒ No

Interest in the Land

Does the applicant own the land or buildings concerned? *

☒ Yes ☐ No

Planning Service Employee/Elected Member Interest

Is the applicant, or the applicant's spouse/partner, either a member of staff within the planning service or an elected member of the planning authority? *

☐ Yes ☒ No

Checklist – Application for Consent to Display an Advertisement

Please complete the following checklist to make sure you have provided all the necessary information in support of your application. Failure to submit all this information may result in your application being deemed invalid. The planning authority will not start processing your application until it is valid.

A Location plan which identifies the land to which the application relates drawn to an Identified scale and showing the direction of north. *

☒ Yes ☐ No

A copy of other plans and drawings or information necessary to describe the proposals. *
(two must be selected)

☒ Site Plan or block plan identifying where advert will be displayed.

☒ Detailed Elevations.

☒ Drawings of signs (including details of illumination).

☒ Cross sections of signs showing relationship to building.

☒ Photomontage.

Owners consent: ☒ Yes ☐ No

You must submit a fee with your application. Your application will not be able to be validated until the appropriate fee has been received by the planning authority.

Declare – Advertisement Consent

I, the applicant/agent certify that this is an application for advertisement consent as described in this form, the accompanying plans, drawings and additional information.

Declaration Name: Mr Liam Duncan

Declaration Date: 05/02/2026

Payment Details

Online payment: 7703103176556916104625;
Payment date: 05/02/2026 16:52:00

Created: 05/02/2026 16:52