



Business Centre G.2 Waverley Court 4 East Market Street Edinburgh EH8 8BG Tel: 0131 529 3550 Email: planning@edinburgh.gov.uk

Applications cannot be validated until all the necessary documentation has been submitted and the required fee has been paid.

Thank you for completing this application form:

ONLINE REFERENCE 100732149-002

The online reference is the unique reference for your online form only. The Planning Authority will allocate an Application Number when your form is validated. Please quote this reference if you need to contact the planning Authority about this application.

Description of Proposed Advertisement(s)

Please describe the proposal: (You must select at least one) *

- ☒ Fascia sign ☐ Box sign ☐ Canopy ☐ Projecting sign
☐ Hoarding ☐ Flag ☐ Advance sign ☐ Other

How many advertisement signs are you seeking consent for? *

2

Will the advertisement(s) be illuminated or non-illuminated? *

Both

Please describe the type and colour of illumination to match the details on your plans. (e.g. by external white floodlights, internal blue lighting etc): * (Max 500 characters)

the installation of 1 illuminated logo panel and 1 non-illuminated top sign

Please describe the dimensions of the advert, materials used for its construction and the methods to be used for fixing it to the building: * (Max 500 characters)

see supporting documents

Will any of the proposed advertisement(s) project over a footway or public road? *

☒ Yes ☐ No

Is this a renewal of a previous consent: *

☐ Yes ☒ No ☐ Dont Know

Site Address Details

Planning Authority:

City of Edinburgh Council

Full postal address of the site (including postcode where available):

Address 1:

1 PRINGLE TERRACE

Address 2:

GREENDYKES

Address 3:

Address 4:

Address 5:

Town/City/Settlement:

EDINBURGH

Post Code:

EH16 4JE

Please identify/describe the location of the site or sites

Northing

671181

Easting

329858

Applicant or Agent Details

Are you an applicant or an agent? * (An agent is an architect, consultant or someone else acting on behalf of the applicant in connection with this application)

☐ Applicant ☒ Agent

Agent Details

Please enter Agent details

Company/Organisation:	NCR Atleos		
Ref. Number:		You must enter a Building Name or Number, or both: *	
First Name: *	Natalie	Building Name:	NCR Atleos
Last Name: *	Gaunt	Building Number:	
Telephone Number: *	0777777777	Address 1 (Street): *	Hope Street
Extension Number:		Address 2:	
Mobile Number:	0777777777	Town/City: *	South Yorkshire
Fax Number:		Country: *	United Kingdom
		Postcode: *	S60 1LH
Email Address: *	NC230208@ncratleos.com		
Is the applicant an individual or an organisation/corporate entity? *			
☐ Individual ☒ Organisation/Corporate entity			

Applicant Details

Please enter Applicant details

Title:		You must enter a Building Name or Number, or both: *	
Other Title:	N/A	Building Name:	NCR
First Name: *	N/A	Building Number:	
Last Name: *	N/A	Address 1 (Street): *	NCR
Company/Organisation	NCR	Address 2:	9th Floor, 5 Merchant Square,
Telephone Number: *		Town/City: *	Paddington
Extension Number:		Country: *	United Kingdom
Mobile Number:		Postcode: *	W2 1BQ
Fax Number:			
Email Address: *			

Advertisement(s) Period

Please state the period of time for which consent is sought for the advertisement: *

☒ 5 Years ☐ More or less than 5 years

Pre-Application Discussion

Have you discussed your proposal with the planning authority? *

☐ Yes ☒ No

Interest in the Land

Does the applicant own the land or buildings concerned? *

☐ Yes ☒ No

Has the permission of the owner or any other person entitled to give permission for the display of an Advertisement been obtained? *

☒ Yes ☐ No

Planning Service Employee/Elected Member Interest

Is the applicant, or the applicant's spouse/partner, either a member of staff within the planning service or an elected member of the planning authority? *

☐ Yes ☒ No

Checklist – Application for Consent to Display an Advertisement

Please complete the following checklist to make sure you have provided all the necessary information in support of your application. Failure to submit all this information may result in your application being deemed invalid. The planning authority will not start processing your application until it is valid.

A Location plan which identifies the land to which the application relates drawn to an Identified scale and showing the direction of north. *

☒ Yes ☐ No

A copy of other plans and drawings or information necessary to describe the proposals. *
(two must be selected)

☒ Site Plan or block plan identifying where advert will be displayed.

☒ Detailed Elevations.

☒ Drawings of signs (including details of illumination).

☒ Cross sections of signs showing relationship to building.

☒ Photomontage.

Owners consent: ☒ Yes ☐ No

You must submit a fee with your application. Your application will not be able to be validated until the appropriate fee has been received by the planning authority.

Declare – Advertisement Consent

I, the applicant/agent certify that this is an application for advertisement consent as described in this form, the accompanying plans, drawings and additional information.

Declaration Name: Ms Natalie Gaunt

Declaration Date: 06/11/2025

Fee Exemption Reason

I have arranged to pay my fee directly to my Authority