

APPLICATION FOR PRIOR NOTIFICATION AND PRIOR APPROVAL

Town and Country Planning (General Permitted Development) (Scotland) Order 1992 (as amended) Schedule 1, Parts 1A, 2I, 6, 7, 13, 20 and Part 23
Permitted Development Classes 6G, 6H, 7A, 9M, 18, 18B, 18C, 20A, 22, 22A, 22B, 40, 67 and 70

Please refer to the accompanying Guidance Notes when completing this application

Please note that users wishing to make applications for Prior Notification or Prior Approval for free standing domestic wind turbines (Class 6G), alterations to and replacement of windows in conservation areas in certain circumstances (Class 7A), solar canopies and related battery storage (Class 9M), peatland restoration projects (under Class 20A), the conversion of existing agricultural/forestry buildings to residential or flexible commercial use (under Classes 18B, 22, 22A or 22B) or for the erection of a building solely for the protection of plant or machinery on operational land used for electricity undertakings permitted under class 40 are asked to apply using this form and submitting that directly to their planning authority.

Applications for these classes **CANNOT** be completed using the online form on the [ePlanning site](#)

1. Applicant's Details		2. Agent's Details (if any)	
Title	<i>Mr</i>	Ref No.	
Forename	<i>D.</i>	Forename	
Surname	<i>ROBERTSON.</i>	Surname	
Company Name		Company Name	<i>MMA</i>
Building No./Name	<i>72</i>	Building No./Name	<i>26</i>
Address Line 1	<i>LEAMINGTON TEL.</i>	Address Line 1	<i>MORPICKS</i>
Address Line 2		Address Line 2	<i>AVENUE</i>
Town/City	<i>EDINBURGH.</i>	Town/City	<i>ROSLIND.</i>
Postcode	<i>EJ10 4JU.</i>	Postcode	<i>E125 9AX</i>
Telephone		Telephone	
Mobile		Mobile	<i>07359 709971</i>
Fax		Fax	
Email		Email	<i>MMA@MMA-ARCHITECTURE.CO.UK</i>
3. Location of Proposed Development			
Address			
<i>As Applicant.</i>			

Note: If a full site address does not exist please clearly identify the location in accompanying documentation

4. Proposed Farm or Forestry Works under Class 18 or 22

Are you proposing Farm or Forestry Works?

Yes No

What farm or forestry related works are proposed?

A new building

An extension to an existing building

An alteration to an existing building

Formation or alteration of a private way

Please state the dimensions of the new building or extension (in metres):

Length:

Height to Eaves:

Breadth:

Height to Ridge:

Please describe the external materials to be used:

a. Wall materials and colour

WHITE WING FRAMED DOUBLE GLAZED
WINDOWS + ROOF DECK

b. Roof materials and colour

If this application is for the formation or alteration of a private way, you must include a site plan giving details of the location of the private way. Please indicate that you have done so by ticking this box.

Please describe the materials to be used and the manner of construction of the private way.

Please describe the proposed design of the private way.

What is the purpose of the proposed development?

5. Demolition under Class 70

Are you proposing to demolish:

- (i) a dwellinghouse? Yes No
- (ii) a building containing one or more flats dwellings? Yes No
- (iii) a building housing a mutual wall with, or housing a main wall adjoining the main wall of a dwellinghouse? Yes No

Please describe the building and explain why it is to be demolished.

6. Installation, alteration or replacement of free standing wind turbine within the curtilage of a dwelling under Class 6G

Are you proposing to install a freestanding domestic micro-wind turbine? Yes No

Before proceeding, please confirm the following criteria are met:

- (i) The new wind turbine would mean there is no more than one freestanding turbine within the property boundary. Yes No
- (ii) The wind turbine would be no less than a distance, in metres, of the height of the turbine plus 10% of that height from the boundary of a neighbouring residential property. Yes No
- (iii) The blade tip height of the turbine does not exceed 15m. Yes No
- (iv) The lowest part of the blade is not less than 5m from ground level. Yes No
- (v) The wind turbine would not be within a conservation area. Yes No
- (vi) The wind turbine would not be within a World Heritage Site. Yes No
- (vii) The wind turbine would not be within a Site of Special Scientific Interest. Yes No
- (viii) The wind turbine is not within a site of archaeological interest. Yes No
- (ix) The wind turbine would not be within the curtilage of a listed building. Yes No
- (x) The turbine and blades are a uniform colour. Yes No
- (xi) The installation of the turbine would be in accordance with MCS 020 planning standards for wind turbines or equivalent standards. Yes No

If the answers to **ANY** of the above questions are **NO**, then you cannot use this form. Please speak to your planning authority about this.

If the answers to **ALL** of the above questions are **YES**, then please proceed and complete the following section.

Please provide a description of the proposed development detailing the design, size, location and appearance of the wind turbine.

[Empty box for description of proposed development]

Have you provided a plan indicating the site of the proposed development and location of the proposed development within the site?

Yes No

7. Domestic Air-Source Heat Pumps under class 6H

Are you proposing to install a domestic air-source heat pump?

Yes No

Please describe the siting and external appearance of the proposed air-source heat pump

[Empty box for description of siting and external appearance of proposed air-source heat pump]

Please explain how the proposed location minimises its effect on the amenity of the area

[Empty box for explanation of how proposed location minimises its effect on the amenity of the area]

8. Digital Communications under class 67

Are you proposing works by or on behalf of an electronic communications code operator?

Yes No

What telecommunications works are proposed?

erect new mast

apparatus

dish/other antenna (NOT small cell systems or Reg. 2020/1070 systems)

underground apparatus

Please provide a description of the proposed development including its siting appearance and dimensions (including the height of any mast and, if relevant, the height of any apparatus attached to the mast/building to the extent that it would protrude above the highest part of the mast/building).

[Empty box for description of proposed development including its siting appearance and dimensions]

9. Peatland Restoration under class 20A

Are you proposing works on peatland to restore that peatland? Yes No

Has funding by the Scottish Government or one of its partner organisations under the [Peatland Action] scheme been sought or obtained for this peatland restoration project? Yes No

Has registration under the IUCN Peatland Code been sought or concluded for this peatland restoration project? Yes No

Do your proposals include the removal, felling, lopping or topping of trees? Yes No

Have you included in your peatland restoration scheme the requested date, or the latest date, by which restoration operations will be completed? Yes No

Have you submitted with this form i) a peatland restoration scheme; and ii) a location plan? Yes No

10. Conversion of Existing Agricultural/Forestry Buildings to Residential or Commercial Use under Class 18B, 18C, 22A or 22B

Are you proposing to convert an existing building to?

(i) a residential use? Yes No

(ii) a flexible commercial use? Yes No

Please provide a description of the proposed development, including a description of any change of use, building operations and materials to be used:

Have you submitted the following with this form:

(i) a location plan? Yes No

(ii) other plans and drawings to describe the development? Yes No

(iii) any other supporting information or details? Yes No

How many dwellings are proposed?

If flexible commercial floorspace is proposed:

(i) what type of use is proposed?

(ii) what is the total area? sqm

Are you proposing a new or altered vehicle access to or from a public road? Yes No

Are you proposing any changes to public paths, public rights of way or affecting any public rights of access? Yes No

How many vehicle parking spaces are proposed?

Is the building currently in agricultural or forestry use?

Yes No

If not currently in use, when was the building last used for agricultural or forestry purposes?

Was the building constructed after 4 November 2019?

Yes No

Is the building a listed building?

Yes No

Is the building located in or on any of the following:

(i) Croft land?

Yes No

(ii) The curtilage of a listed building?

Yes No

(iii) A site of archaeological interest?

Yes No

(iv) A safety hazard area?

Yes No

(v) A military explosives area?

Yes No

If the building is an agricultural building, what is the BGRPID Agricultural Holding Number?

Previous development within the same agricultural holding

Have any buildings within this agricultural unit been previously converted using permitted development rights:

(i) to residential use?

Yes No

(ii) to flexible commercial use?

Yes No

If you have answered YES to EITHER of the above questions, please answer the following questions in this section:

What is the cumulative total number of any dwellings provided?

What is the cumulative total amount of commercial floorspace provided?

Please provide application reference(s) for previous development(s):

11. Alteration or replacement of an existing window as set out in Class 7A

Before proceeding, please confirm the following criteria are met:

1. The property is situated within a conservation area Yes No
2. The window to be altered/replaced is located on the principal elevation or side elevation, where side elevation fronts a road Yes No
3. The alteration/replacement window is not the same, or substantially not the same, as the window to be altered/replaced in respect of any of the following - *STYLE OR NEW TO MATCH EXISTING*
 - (i) the manner in which the window is opened and closed. Yes No
 - (ii) the number, orientation and colour of the panes comprised in the window Yes No
 - (iii) the dimensions and colour of the frame of the window or any astragal bars comprised in the window Yes No

If you have answered YES to Questions 1 and 2 and yes to any part of Question 3, please proceed and complete the following questions in this section.

Please provide a description of the proposed development and the materials to be used:

EXISTING TIMBER FRAMED WINDOWS TO BE REPLACED WITH WHITE UPVC DOUBLE GLAZED WINDOWS AND NEW DOOR. SEE DRAWINGS FOR ALL TYPES

Have you provided a plan indicating the site of the proposed development and location of the proposed development within the site? Yes No

12. Installation, Alteration or Replacement of Battery Storage wholly or primarily associated with the operation of a Solar Canopy permitted under Class 9M

Note: Class 9M prior notification and prior approval applies only to battery storage and/or related equipment and whether or not that development is carried out at the same time as any other Class 9M development.

1. Are you proposing to install, alter or replace battery storage wholly or primarily associated with the operation of a Solar Canopy permitted? Yes No
2. Are you proposing to install alter or replace equipment (including equipment housing) necessary for the operation of the battery storage? Yes No
3. Are you proposing to do both of the above? Yes No

If you have answered YES to ANY of the above, please answer the following questions:

4. Would the development be:
 - (i) outside a qualifying parking area Yes No
 - (ii) less than 5 metres from a road Yes No
 - (iii) within the curtilage of a dwellinghouse or building containing one or more flats. Yes No
 - (iv) within 10 metres of the curtilage of a dwellinghouse or building containing one or more flats. Yes No

(v) within 3 kilometres of an aerodrome or technical site. Yes No

(vi) be more than 3m in height above the surface used for parking vehicles Yes No

(vii) within a:

- (a) site of archaeological interest;
- (b) national scenic area;
- (c) historic garden or designed landscape;
- (d) historic battlefield;
- (e) conservation area;
- (f) National Park;
- (g) World Heritage Site; or
- (h) Curtilage of a listed building.

Yes No

(viii) On the roof of a building Yes No

(ix) On the top level of an open top multi-storey car park Yes No

5. Would:

(i) any individual battery storage unit or piece of related equipment (including equipment housing) be greater than 29 cubic metres in size? Yes No

(ii) the cumulative size of battery storage units and pieces of related Equipment (including equipment housing) in the qualifying parking area be more than 58 cubic metres in size? Yes No

(iii) any illumination or lighting forming part of the development: not be directed towards the surface used for the parking of vehicle or illuminate more than the immediate area of the development? Yes No

If ANY of the above answers in 4 and 5 is YES, this form is not applicable. Please speak directly to your planning authority about this.

If the answer to ALL of the above questions in 4 and 5 relating to the location size or lighting of the development is NO, then please answer the following questions in this section.

Please provide a description of the proposed development.

Have you included a plan or plans indicating the location of the site of the proposed development and location of the proposed development within the site? Yes No

13. The erection of a building solely for the protection of plant or machinery on operational land used for electricity undertakings permitted under class 40 (1)(e)

1. Are you proposing development by or on behalf of a licence holder identified at Section 6 of the Electricity Act 1989? Yes No
2. Will the development take place on 'operational land' used, and in which an interest is held, for the purposes of electricity undertakings as defined at sections 215 and 216 of the Town and Country Planning (Scotland) Act 1997? Yes No
3. Does the development comprise the erection of a building solely for the protection of plant or machinery? Yes No
4. Will the building be between 3m and 15m in height? Yes No

If the answer is YES to ALL four above the above questions then please answer the following questions in this section.

If the answer to ANY of the above questions is NO, this form is not applicable. Please speak directly to your planning authority about this.

Please state the dimensions of the new building (in metres):

Length:

Height to Eaves:

Breadth:

Height to Ridge:

Please describe the siting, design and external appearance of the new building, including the materials that are to be used:

Please explain how the proposed siting, design and external appearance of the building minimises its effect on the environment and amenity of the areas:

Have you submitted the following with this form:

- (i) A location plan? Yes No
- (ii) Other plans and drawings to describe the development? Yes No
- (iii) Any other supporting information or details? Yes No

14. Planning Service Employee or Elected Member Interest

Are you, the applicant or the applicant's spouse or partner, a member of staff within the planning service or an elected member of the planning authority?

Yes No

Are you / the applicant / the applicant's spouse or partner a close relative of a member of staff in the planning service or elected member of the planning authority?

Yes No

If you have answered YES to either of these questions, please provide details:

15. Declaration

I, the applicant/agent give prior notification to the planning authority that I am/the applicant is intending to carry out the works described in this form and the accompanying plans/drawings/ submissions.

I confirm that the information provided in this form is true and accurate to the best of my knowledge.

Signature:



Name:

MATT HIGGINS

Date:

03.08.25

Any personal data that you have been asked to provide on this form will be held and processed by your planning authority in accordance with the relevant Data Protection Legislation.