

PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to nonmaterialvariations@edinburgh.gov.uk

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

1	APPLICANT	
	a	Full name Pauline Aylesbury
	b	Organisation
	c	Postal address 388 Ferry Road, Edinburgh, EH5 3QG
	d	Contact telephone number
	e	Email address

2	AGENT (IF APPLICABLE)	
	a	Full name Hazel Wallace
	b	Organisation Strong Property Design Ltd
	c	Postal address 84 Lodge Road, Southampton, SO14 6RG
	d	Contact telephone number 07854634436
	e	Email address hazeljwallace@gmail.com

3	DEVELOPMENT PROPOSAL	
	Address/ location of the proposed development.	388 Ferry Road, Edinburgh, EH5 3QG
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	25/03990/FUL Mykhailo Kovalov
	Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	We are looking to move the position of the kitchen into the proposed extension, with the existing living room to now remain unchanged. To accomodate this we are looking to remove the fireplace and chimney from the proposed extension, and reduce the size of one of the rear windows - the changes are highlighted on drawings L(20)302_A_Proposed Plans and L(20)303_A_Proposed Section & Elevations.

4	PAYMENT		
	There is a flat rate fee of £238 for all non-material variation applications. (Note: there is no VAT associated with this application fee).		
	<i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i>		
	Who will make the payment?	Applicant	<input type="radio"/>
		Agent	<input checked="" type="radio"/>
Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>	
	No	<input checked="" type="radio"/>	