

## PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to [nonmaterialvariations@edinburgh.gov.uk](mailto:nonmaterialvariations@edinburgh.gov.uk)

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

<b>1</b>	<b>APPLICANT</b>	
	a	Full name Kenneth McBrearty and Sadie Sloss
	b	Organisation -
	c	Postal address 10 Greenhill Gardens, Edinburgh, EH10 4BW
	d	Contact telephone number c/o Agent below
	e	Email address c/o Agent below

<b>2</b>	<b>AGENT (IF APPLICABLE)</b>	
	a	Full name Roxburgh McEwan Architects
	b	Organisation Roxburgh McEwan Architects
	c	Postal address 42 Forbes Road, Edinburgh, EH10 4ED
	d	Contact telephone number 0131 229 3766
	e	Email address info@roxburghmcewan.co.uk

<b>3</b>	<b>DEVELOPMENT PROPOSAL</b>	
	Address/ location of the proposed development.	10 Greenhill Gardens Edinburgh UK EH10 4BW
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	
	Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	<p>It is proposed to amend the corner of the new garden room extension to have a “glass to glass” corner detail. The corner of the existing living room extension opposite will also be altered to closely match with a similar “glass to glass” corner detail.</p> <p>Consented drawings -</p> <p>25_01752_FUL-09A__REV__PROPOSED_GROUND_FLOOR_AND_F IRST_FLOOR_PLANS</p> <p>25_01752_FUL-11A__REV__PROPOSED_ELEVATIONS</p>

<b>4</b>	<b>PAYMENT</b>		
	<p>There is a flat rate fee of <b>£2</b> for all non-material variation applications. (Note: there is no VAT associated with this application fee).</p> <p><b><i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i></b></p>		
	Who will make the payment?	Applicant	<input type="radio"/>
		Agent	<input checked="" type="radio"/>
	Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>
No		<input checked="" type="radio"/>	