

PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to nonmaterialvariations@edinburgh.gov.uk

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

1	APPLICANT		
	a	Full name	Calum Swann
	b	Organisation	
	c	Postal address	17 Riselaw Terrace, Edinburgh, EH10 6HW
	d	Contact telephone number	
	e	Email address	

2	AGENT (IF APPLICABLE)		
	a	Full name	Mark Kennedy
	b	Organisation	MDR Studio
	c	Postal address	
	d	Contact telephone number	07548279891
	e	Email address	mark@mdr-studio.co.uk

3	DEVELOPMENT PROPOSAL	
	Address/ location of the proposed development.	17 Riselaw Terrace, Edinburgh, EH10 6HW
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	24/04223/FUL Case Officer: Mathilde Delestre Drawing ref: (03) PROPOSED FLOOR PLAN AND ELEVATIONS
	Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	- The proposed extension has been projected out from the existing building by 900mm. This projection sits under the original roof and maintains the integrity of the roof and the rosemary tiles which are a defining feature of the property. - The height of the proposed extension has increased in order to mirror the proportions of the existing house. The plot slopes down from east to west significantly. - The roof light just below the dormer window has been removed. - Window positions have been altered to match the usage of the room. - The layout of the decking has been adjusted. - The material used to clad the building has changed to a composite material from metal with ground level to floor level being adjusted to a smooth render. Appropriate greenery will be planted.

4	PAYMENT		
	There is a flat rate fee of £238 for all non-material variation applications. (Note: there is no VAT associated with this application fee). <i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i>		
	Who will make the payment?	Applicant	☒
		Agent	☐
	Does your development relate primarily to improving access for people with disabilities?	Yes	☐
No		☒	