

PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to nonmaterialvariations@edinburgh.gov.uk

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

1	APPLICANT	
	a	Full name Ms Betsy Williamson
	b	Organisation Elpis Property
	c	Postal address 1 Earl Grey St, Edinburgh, Scotland, EH3 9EE
	d	Contact telephone number
	e	Email address [REDACTED]

2	AGENT (IF APPLICABLE)	
	a	Full name Tim Blathwayt
	b	Organisation AMA Studio
	c	Postal address 3 Gordon Lamb House, Jackson's Entry, Edinburgh, EH8 8PJ
	d	Contact telephone number 01313 131999
	e	Email address tim@ama-ltd.co.uk

<h1>3</h1>	DEVELOPMENT PROPOSAL	
	Address/ location of the proposed development.	The Orchard, 16A Hope Terrace Morningside Edinburgh EH9 2AR Northing: 671749 Easting: 325280
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	Planning Application: 24/03976/FUL Case Officer: Mateusz Grech
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	To adjust positioning of the consented boundary wall between No.16 and No.16A. The wall has been marginally re-aligned to avoid tree roots of the copper beech tree and the existing retaining wall which may have caused damage to the roots if removed. The wall lies slightly further east of the Victorian villa at No. 16 which is also in the ownership of our client. The agreed structurally engineered solution, consented under the original application, is still to be utilised to bridge the tree roots. Below is a list of drawings illustrating the variations: 02 - EXISTING AND PROPOSED SITE PLAN (Updated) 03 - PROPOSED BOUNDARY WALL OVER TREE ROOTS (Unaltered) 04 - PROPOSED BOUNDARY WALL ELEVATION (Updated)	

<h1>4</h1>	PAYMENT		
	There is a flat rate fee of £230 for all non-material variation applications. (Note: there is no VAT associated with this application fee).		
	<i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i>		
	Who will make the payment?	Applicant	<input checked="" type="radio"/>
		Agent	<input type="radio"/>
Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>	
	No	<input checked="" type="radio"/>	