

## PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to [nonmaterialvariations@edinburgh.gov.uk](mailto:nonmaterialvariations@edinburgh.gov.uk)

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

<b>1</b>	<b>APPLICANT</b>	
	a	Full name Mrs Abbey Currie
	b	Organisation
	c	Postal address 23 Ravelston Park, Edinburgh EH4 3DX
	d	Contact telephone number [REDACTED]
	e	Email address [REDACTED]

<b>2</b>	<b>AGENT (IF APPLICABLE)</b>	
	a	Full name Ken Drew
	b	Organisation Taylor Drew Architecture
	c	Postal address The Glasshouse, Meadow Road, Kilconquhar KY9 1PD
	d	Contact telephone number 07712 829948
	e	Email address kdrew@td-arch.co.uk

<h1>3</h1>	<b>DEVELOPMENT PROPOSAL</b>	
	Address/ location of the proposed development.	23 Ravelston Park Edinburgh EH4 3DX
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	Reference number: 24/02680/FUL  Case officer: Billy You
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	Previously consented drawing reference numbers - 04 and 05  Revise details and material of side door replacement infill. Omit new side elevation opening and sliding patio doors. Alter front elevation window opening to form a new French door with stone surround detailing to match existing and fenestration to align with the front door and bay window.	

<h1>4</h1>	<b>PAYMENT</b>		
	There is a flat rate fee of <b>£230</b> for all non-material variation applications. (Note: there is no VAT associated with this application fee).		
	<b><i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i></b>		
	Who will make the payment?	Applicant	<input type="radio"/>
		Agent	<input checked="" type="radio"/>
Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>	
	No	<input checked="" type="radio"/>	