

PLANNING NONMATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to nonmaterialvariations@edinburgh.gov.uk

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

1	APPLICANT	
a	Full name	Mr Jens Munthe
b	Organisation	/
c	Postal address	26 Comiston Drive, Edinburgh, EH10 5QR
d	Contact telephone number	/
e	Email address	[REDACTED]

2	AGENT (IF APPLICABLE)	
a	Full name	Gareth Jones
b	Organisation	Jones Robbins Tobin
c	Postal address	32 Netherby Road,
d	Contact telephone number	07882627263
e	Email address	mail@jonesrobbins.com

3	DEVELOPMENT PROPOSAL	
	Address/ location of the proposed development.	26 Comistone Drive, Edinburgh, EH10 5QR
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	Reference - 24/02658/FUL Case Officer - Mateusz Grech
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	<p>Solar panel placement to be one block to the right of front roof elevation instead of both sides. Rendering of Rear extension and new sliding door to rear elevation. Enlargement of attic floor bathroom rooflight and stair rooflight. Attic shower room to become ensuite. New window to kitchen at ground floor. Internal alternations.</p> <p>24_02658_FUL-02_-_AS_EXISTING-6320816 24_02658_FUL-03_-_AS_PROPOSED-6326894</p>	

4	PAYMENT		
	<p>There is a flat rate fee of £230 for all non-material variation applications. (Note: there is no VAT associated with this application fee).</p> <p><i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i></p>		
	Who will make the payment?	Applicant	X
		Agent	
	Does your development relate primarily to improving access for people with disabilities?	Yes	
No		X	