

PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to nonmaterialvariations@edinburgh.gov.uk

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

1	APPLICANT	
	a	Full name Inti Van Ritchie
	b	Organisation VR Alauna Limited
	c	Postal address 3rd Floor 86 - 90 Paul Street, London, EC2A 4NE
	d	Contact telephone number 
	e	Email address 

2	AGENT (IF APPLICABLE)	
	a	Full name Ian Ritchie
	b	Organisation Ritchie Studio
	c	Postal address 110 Three Colt Street, London, E14 8AZ
	d	Contact telephone number 02073381100
	e	Email address mail@ritchie.studio

3	DEVELOPMENT PROPOSAL	
	Address/ location of the proposed development.	land between Greenside Parish Church and No. 12 Blenheim Place, Edinburgh EH7 5JH
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	24/01889/FUL Conor MacGreevy Blair Ritchie (LRB)
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	<p>Variation to improve accessibility of the permitted house design in line with the Equality Act 2010 and Building Regulations for accessibility requirements.</p> <p>1. Entrance door to the house relocated westwards to provide a completely level access to the upper floor level at +47.70 of the permitted scheme.</p> <p>2. The lower ground floor at +44.80 is also taken through the house eliminating the stairs and the change in level at the east end.</p> <p>- 24_01889_FUL-B2_EXISTING_AND_PROPOSED_SITE_PLAN-6576982 24_01889_FUL-B2_LOWER_GROUND_FLOOR_PLAN_6576984</p>	

4	PAYMENT		
	<p>There is a flat rate fee of £238 for all non-material variation applications. (Note: there is no VAT associated with this application fee).</p> <p><i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i></p>		
	Who will make the payment?	Applicant	<input checked="" type="radio"/>
		Agent	<input type="radio"/>
	Does your development relate primarily to improving access for people with disabilities?	Yes	<input checked="" type="radio"/>
No		<input type="radio"/>	