

## PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to [nonmaterialvariations@edinburgh.gov.uk](mailto:nonmaterialvariations@edinburgh.gov.uk)

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

<b>1</b>	<b>APPLICANT</b>	
	a	Full name Anthony Kettle
	b	Organisation -
	c	Postal address 27 Hillpark Avenue, Blackhall, Edinburgh, EH4 7AT
	d	Contact telephone number -
	e	Email address [REDACTED]

<b>2</b>	<b>AGENT (IF APPLICABLE)</b>	
	a	Full name Agata Woloszn
	b	Organisation Kettle Collective
	c	Postal address EH2 3DF
	d	Contact telephone number 01312256269
	e	Email address a.woloszyn@kettle.co

<h1>3</h1>	<b>DEVELOPMENT PROPOSAL</b>	
	Address/ location of the proposed development.	27 Hillpark Avenue, Blackhall, Edinburgh, EH4 7AT
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	24/01382/FUL Officer: Blair Burnett
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	Variations; removal of any proposed works to the front elevation of the building. Skylight to rear extension reduced in size, line of juliet balcony adjusted, removal of internal doors and renaming of space as sunroom, removal of proposed kitchen window. Boiler relocated and door between garage and kitchen updated. Drawings: 01-Location Plan (A-01-100) 06- Site Plan as Proposed (A-01-111) 07A-Ground Floor and First Floor as Proposed (A-01-112) 08-Roof Plan as Existing and Proposed (A-01-113) 09A-North and South Elevations as Proposed (A-02-211) 10A-East and West Elevations as Proposed (A-02-212)	

<h1>4</h1>	<b>PAYMENT</b>		
	<p>There is a flat rate fee of <b>£230</b> for all non-material variation applications. (Note: there is no VAT associated with this application fee).</p> <p><b><i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i></b></p>		
	Who will make the payment?	Applicant	<input checked="" type="radio"/>
		Agent	<input type="radio"/>
	Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>
No		<input checked="" type="radio"/>	