

PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to nonmaterialvariations@edinburgh.gov.uk

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

1	APPLICANT	
	a	Full name Kate and Seumas Lobban
	b	Organisation
	c	Postal address 4 Orchard Grove, Edinburgh, EH4 2ER
	d	Contact telephone number
	e	Email address [REDACTED]

2	AGENT (IF APPLICABLE)	
	a	Full name David Blaikie Architects
	b	Organisation David Blaikie Architects
	c	Postal address 10 Deanhaugh Street, Edinburgh, EH4 1LY
	d	Contact telephone number 01313321133
	e	Email address studio@davidblaikiearchitects.com

3	DEVELOPMENT PROPOSAL	
	Address/ location of the proposed development.	4 Orchard Grove, Edinburgh, EH4 2ER
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	23/02105/FUL Conor MacGreevy
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	Improve access to the driveway by increasing the extent of the existing dropped kerb. The hard surface area of the driveway has increased to allow flexibility in parking cars and it would be useful to aid this further with a wider dropped kerb, particularly as the grove arrangement is restrictive and can prove difficult for vehicles to enter and exit. The three other houses on Orchard Grove have a dropped kerb to the full width of their driveway to maximise the space for parking and manoeuvring. Consented drawing 404 (proposed site plan) and 405 (proposed ground floor plan) indicate the previously proposed driveway arrangement. Drawing 904 (consented site plan) and 902 (includes consented block plan) have been included in the submitted NMV drawings to show the previously proposed arrangement side-by-side with the newly proposed arrangement.	

4	PAYMENT		
	There is a flat rate fee of £238 for all non-material variation applications. (Note: there is no VAT associated with this application fee).		
	<i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i>		
	Who will make the payment?	Applicant	<input type="radio"/>
		Agent	<input checked="" type="radio"/>
Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>	
	No	<input checked="" type="radio"/>	