

PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to nonmaterialvariations@edinburgh.gov.uk

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

1	APPLICANT	
	a	Full name Crawford Mcghie
	b	Organisation City of Edinburgh Council
	c	Postal address Waverley Court, 4 1/2 East market St, EH8 8BG
	d	Contact telephone number
	e	Email address [REDACTED]

2	AGENT (IF APPLICABLE)	
	a	Full name Jorge Barreno
	b	Organisation Architype
	c	Postal address 37 Consitution St, Edinburgh, EH6 7BG
	d	Contact telephone number 01312852600
	e	Email address edinburgh@architype.co.uk

<h1>3</h1>	DEVELOPMENT PROPOSAL	
	Address/ location of the proposed development.	Wester Hailes Education Centre 5 Murrayburn Drive Edinburgh, EH14 2SU
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	23/01308/FUL Planner: Jackie McInnes
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	<p>Key elevation changes include:</p> <ul style="list-style-type: none"> - Roof parapet adjustment: The roof upstand has been reduced to 1100mm above the finished roof level. It will have a flat top at the South and North walls, while the West and East walls will have a sloping design. The large mechanical units will remain hidden from view along the canal footpath (please refer to the cross-sections showing on dotted grey line). - Clerestory upstand parapet removal: This change is not visible from outside the teaching block roof. - Assembly Hall ventilation louvre relocation: Moved from the North elevation to the West elevation. - Vertical fin relocation (Level 1 - West elevation): Now aligned with the concrete column to balance the render and brick external wall finishes. 	

<h1>4</h1>	PAYMENT		
	There is a flat rate fee of £230 for all non-material variation applications. (Note: there is no VAT associated with this application fee).		
	<i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i>		
	Who will make the payment?	Applicant	<input checked="" type="radio"/>
		Agent	<input type="radio"/>
Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>	
	No	<input checked="" type="radio"/>	