

## PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to [nonmaterialvariations@edinburgh.gov.uk](mailto:nonmaterialvariations@edinburgh.gov.uk)

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

<b>1</b>	<b>APPLICANT</b>	
	a	Full name Gordon MacDougall
	b	Organisation Univeristy of Edinburgh
	c	Postal address Estates, 9 Infirmary Street, Edinburgh, EH1 1NP
	d	Contact telephone number
	e	Email address [REDACTED]

<b>2</b>	<b>AGENT (IF APPLICABLE)</b>	
	a	Full name Raphael Selby
	b	Organisation Page\Park Architects
	c	Postal address 20 James Morrison Street, Glasgow, G1 5PE
	d	Contact telephone number 01415535440
	e	Email address r.selby@pagepark.co.uk

<h1>3</h1>	<b>DEVELOPMENT PROPOSAL</b>	
	Address/ location of the proposed development.	Teviot Row House, 22-23 Teviot Row, Southside, Edinburgh, EH8 9AL
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	23/00654/FUL Case Officer: Clare Macdonald
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	<p>As construction works have progressed, we have had to review the South Bay entrance as the structural engineer reported that 'exploratory works by the stonemason revealed the stone piers to be of rubble stone construction with significant voids and loose material, confirming the need for more extensive temporary supports than previously envisaged'. This resulted in considerable increase in complexity and risk to the existing structure and the need for an alternative proposal. Our proposal is to limit the extent of duntakings to the central bay only, retaining more of the original fabric.</p> <p>Drawing Reference numbers: 0700; 0701; 1000; 1001; 1102; 1121; 1222; 9020; 9903; 9904.</p>	

<h1>4</h1>	<b>PAYMENT</b>		
	<p>There is a flat rate fee of <b>£230</b> for all non-material variation applications. (Note: there is no VAT associated with this application fee).</p> <p><b><i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i></b></p>		
	Who will make the payment?	Applicant	<input checked="" type="radio"/>
		Agent	<input type="radio"/>
	Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>
No		<input checked="" type="radio"/>	