

## PLANNING NON-MATERIAL VARIATION SERVICE – REQUEST FORM

Please complete & return to [nonmaterialvariations@edinburgh.gov.uk](mailto:nonmaterialvariations@edinburgh.gov.uk)

To request a non-material variation on an existing planning application. Please read the [Customer Service Guide](#) before submitting.

Please include as an email attachment (in PDF format, maximum 10 MB) a location plan with the site outlined in red (1:1,250 or 1:2,500 scale) and the relevant plans showing the proposed variations.

Drawings should be to the same scale as those approved under the planning permission and the proposed variations should be clearly highlighted in colour. Applicants are requested to provide the original drawing numbers as per the Council's planning portal references in the original application.

The charge for this application is used in part to assess whether the requested change(s) is/are non-material. The fee is non-refundable if the Council determines that the changes are material.

<b>1</b>	<b>APPLICANT</b>		
	a	Full name	Bobby Clyde
	b	Organisation	1870 Ltd.
	c	Postal address	14 Rutland Square
	d	Contact telephone number	
	e	Email address	

<b>2</b>	<b>AGENT (IF APPLICABLE)</b>		
	a	Full name	Patrick Davies
	b	Organisation	Unum Partnership
	c	Postal address	77 St Vincent St, Finnieston, Glasgow G2 5TF
	d	Contact telephone number	0141 353 2745
	e	Email address	patrick.davies@unum-partnership.co.uk

<b>3</b>	<b>DEVELOPMENT PROPOSAL</b>	
	Address/ location of the proposed development.	115 Lasswade Road Edinburgh EH16 619
	Specify the reference number(s) for the planning application and any existing NMV application(s) that this application refers to. Please include the relevant case officer name if known.	20/02562/FUL
Please describe the nature of the variations sought, clearly noting each specific matter that requires to be assessed. (Please include the planning portal drawing number reference for the previously consented drawings which identify each variation).	<ol style="list-style-type: none"> <li>1. Cycle Parking</li> <li>2. Surface Finishes &amp; Layout</li> <li>3. Stair &amp; Bin Store Relationship</li> <li>4. Retention &amp; Courtyard Rationalisation</li> </ol> <p>We believe these changes are non-material, in-keeping with the existing approval and are proposed to improve the overall scheme and finished building. These amendments have been proposed from a pragmatic point of view to improve building access and the construction process. We do not propose any changes to the building itself, the footprint, room numbers or any approvals previously agreed/approved.</p>	

<b>4</b>	<b>PAYMENT</b>		
	There is a flat rate fee of <b>£238</b> for all non-material variation applications. (Note: there is no VAT associated with this application fee).		
	<b><i>Payment is not to be paid prior to the registration of the non-material variation. Payment must be made online using a payment link which will be sent on receipt of completed application forms.</i></b>		
	Who will make the payment?	Applicant	<input checked="" type="radio"/>
		Agent	<input type="radio"/>
Does your development relate primarily to improving access for people with disabilities?	Yes	<input type="radio"/>	
	No	<input checked="" type="radio"/>	